**PDSA Worksheet**

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| **TEST DETAILS** |
| **Project Name:** |
| **Project SMART Aim:**  |
| **Test Name:**  |
| **Test Start Date:****Test Complete Date:**  |
| **What key driver does this test impact?** |
| **What is the objective of the test?** |

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| **PLAN:** |
| **Briefly describe the test:** |
| **How will you measure the success of this test?** |
| **What would success look like?** |
| **What do you predict will happen?** |
| **Plan for collection of data:** |
| **Tasks:**

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| **Name of Task** | **Person Responsible** | **Dates:** | **Location** |
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| **DO:** |
| **Was the cycle carried out as planned?** [ ]  **Yes** [ ]  **No** |
| **Record data and observations:** |
| **What did you observe that was not part of the plan?** |

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| **STUDY:** |
| **Did the results match your predictions?** [ ]  **Yes** [ ]  **No** |
| **Compare the result of your test to your previous performance:**  |
| **What did you learn?** |

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| **ACT: Decide to Adapt, Adopt, or Abandon** |
| [ ]  **Adapt:** Improve the change and continue testing the plan. Plan/changes for the next test: |
| [ ]  **Adopt:** Select changes to implement on a larger scale and develop an implementation plan and plan for sustainability |
| [ ]  **Abandon:** Discard the change idea and try a different one |